



NIAS

Netherlands Institute
for Advanced Study
in the Humanities
and Social Sciences

Regulations - NIAS Selection Procedure

Extended NIAS Safe Haven Fellowship

Article 1 General

- 1 NIAS opens the additional Call for the *extended* NIAS Safe Haven Fellowship applications in April 2024. This fellowship is open to scholars, artists, writers and journalists who are not able to do their work in their current location because of the consequences of conflict or war. Those facing severe infringements on their academic freedoms due to conflict or war are also welcome to apply. NIAS does not accept applicants affiliated to institutions that are boycotted. This additional Call for Applications is specifically intended for scholars and cultural actors affected by the war in Gaza.
- 2 A total number of six fellowships is available, of which four fellowships are already allocated. In this additional Call for Applications for the extended Safe Haven Fellowship NIAS offers two extra fellowships.
- 3 A NIAS Safe Haven Fellowship consists of:
 - a. 5 months to work on a project of their own choice;
 - b. Office with internet and ICT support;
 - c. Communal lunches (work days);
 - d. Technical and practical support;
 - e. Library service;
 - f. Participation in the weekly seminar and other academic activities;
 - g. Facilities to organise a workshop;
 - h. Facilities for public outreach;
 - i. Possibility to apply for a stipend supporting your stay;
 - j. Possibility to apply for subsidised accommodation in Amsterdam.
- 4 A NIAS Fellowship does not constitute an employment relationship. Subsequently, NIAS is not obligated to make social-insurance contributions or to contribute to a pension or unemployment insurance.

- 5 The Safe Haven Fellowship is a temporary fellowship that does not offer the possibility for long-term residence at NIAS or in Amsterdam. Also NIAS cannot be held accountable for possible consequences of the stay at NIAS after the fellowship has ended.
- 6 Stipends. Fellows who are in need of financial support, can apply for a stipend of €2,500 per month.
- 7 Accommodation. Fellows from outside the Netherlands can apply for a NIAS studio against a highly subsidised rate of €750 per month. Fellows who come to Amsterdam with children can apply for a two bedroom family apartment against the same subsidised rate.
- 8 Travel costs. Fellows who travel from abroad to the Netherlands can be reimbursed for a return ticket up to a maximum of €1.500. Fellows who travel back and forth from their home in the Netherlands to NIAS, can be reimbursed for their travel costs up to a maximum of €250 per month.
- 9 Conditions. NIAS fellows are required to be physically present at NIAS at least four days per week. Subsequently, by signing their Fellowship Agreement, Fellows are committed to meet the basic conditions of a NIAS Fellowship (see for exceptions on this rule *Article 7* of these *Regulations*).
- 10 Research Integrity. NIAS fellows are required to adhere to the [Netherlands Code of Conduct for Research Integrity](#) and observe this code when carrying out their research at NIAS. The document speaks of five general principles: 1) Honesty, 2) Scrupulousness, 3) Transparency, 4) Independence and 5) Responsibility.

Article 2 Formal requirements for an NIAS Safe Haven Fellowship application

- 1 The formal requirements for a NIAS Safe Haven Fellowship application are:
 - a. On the date that the Call closes, the applicant must have at least three years research experience since the date they were awarded a PhD, in case they are submitting a scientific proposal;
 - b. The project proposal must fit within the scope of humanities and/or social sciences;
 - c. The proposal should be no more than 1000 words;
 - d. The proposal should contain a clear description of the project to be conducted during a stay at NIAS, and a short motivation stating the necessity of the stay at NIAS. Please include a description of why you are or were compelled to leave your workplace if this applies;
 - e. The applicant should submit an updated C.V. of no more than 2 A4;
 - f. The applicant may not resubmit a project proposal that was previously rejected by

NIAS;

- g. The application must be completed correctly through the application module and contain all the requested information and required documentation.

Article 3 Application procedure

- 1 The Call for Applications for the extended NIAS Safe Haven Fellowships is open from the 3rd of April to the 21st of May 2024.
- 2 Applications should be written in English and submitted via the application module on the NIAS website by 12 noon CET on the 21st of May and must comply with all the formal requirements stated above in *Article 2* of these *Regulations*.
- 3 An application can be considered 'submitted' once an automatic confirmation of receipt has been received. Applications that are not submitted before the deadline of 12 noon CET on the 21st of May 2024 will not be taken into consideration.
- 4 NIAS and KNAW employees, members of the KNAW Board and members of the NIAS Academic Advisory Board (AAB) may not apply.
- 5 The Selection Officer at NIAS checks whether the application complies with all the formal requirements as stated in *Article 2* of these *Regulations*. If the application meets all the formal requirements it is sent to the Advisory Committee. If the application does not meet the formal requirements, additional information may be requested, or the application will be rejected and the applicant will be informed by email by NIAS.

Article 4 Criteria

- 1 The evaluation is based on review of the following criteria:
 - a) A clear (research) topic and (research) question
 - b) Relevance of the (research) project: academic, societal, cultural or artistic relevance
 - c) Identification of the problems involved and methodology
 - d) Feasibility of the time schedule
 - e) Intended (research) output
 - f) Added value / necessity of the NIAS environment for the fellow
 - g) Fellow's potential contribution to NIAS and its community.

Article 5 Advisory Committee

- 1 The NIAS Directorate installs an Advisory Committee which has the task of advising the

NIAS directorate on the selection procedure and ranking applicants. On the basis of the advice of the Advisory Committee the NIAS directorate makes decisions about the allocation of fellowships.

- 2 The Advisory Committee consists of a maximum of three members including the chair.
- 3 All decisions made by the Advisory Committee are by majority vote.
- 4 The members of the Advisory Committee are bound by the “KNAW code of conduct for the boards, juries and committees that assess and decide on the conferral of awards, memberships and funding” ([Website KNAW](#)).
- 5 NIAS staff provide the necessary administrative and facilities support for the Advisory Committee.
- 6 The Advisory Committee will propose two candidates to the Director of NIAS, with a reserve list of two additional candidates .

Article 6 Final selection by the Director of NIAS

- 1 The Director of NIAS makes the final selection of candidates on the basis of the Advisory Committee’s advice.
- 2 The Director of NIAS also confirms the reserve list of candidates on the basis of the Advisory Committee’s advice. This list may be used to augment the group if candidates from the first list refuse (or are unable to accept the fellowship offer). In case candidates on the reserve list are approached, this will be done according to their ranking scores.
- 3 The Director of NIAS informs all applicants in writing of his decision no later than the end of July, i.e. applicants who have been selected, who have not been selected and those who have been placed on the reserve list.
- 4 Once all selected applicants have been informed by the Director of his decision, NIAS will discuss with the successful applicants the details of their Fellows Agreement, based on their personal circumstances. If the two parties have not come to mutual agreement by the last day of August, the Director’s decision (as stated in *Article 6, section 3*) expires. If that is the case, the Director of NIAS will inform the subsequent candidate from the reserve list.

Article 7 Events beyond the parties’ control

- 1 In case of an event beyond the parties’ control, such as for instance a further deteriorating situation in Ukraine or Gaza, or a pandemic, which makes it (temporarily) impossible for NIAS and/or the successful candidates to comply with obligations set forth in their Fellowship Agreement, an additional agreement on possible follow up is signed by both parties.

Final Provisions

- 1 These *Regulations* were finalised by the Directorate of NIAS on 2 April 2024.
- 2 In any situations not mentioned in or covered by these *Regulations*, the Director of NIAS will make the final decision.

Regulations - NIAS Selection Procedure Safe Haven Fellowships effective from April 2024

Jan Willem Duyvendak
Director of NIAS